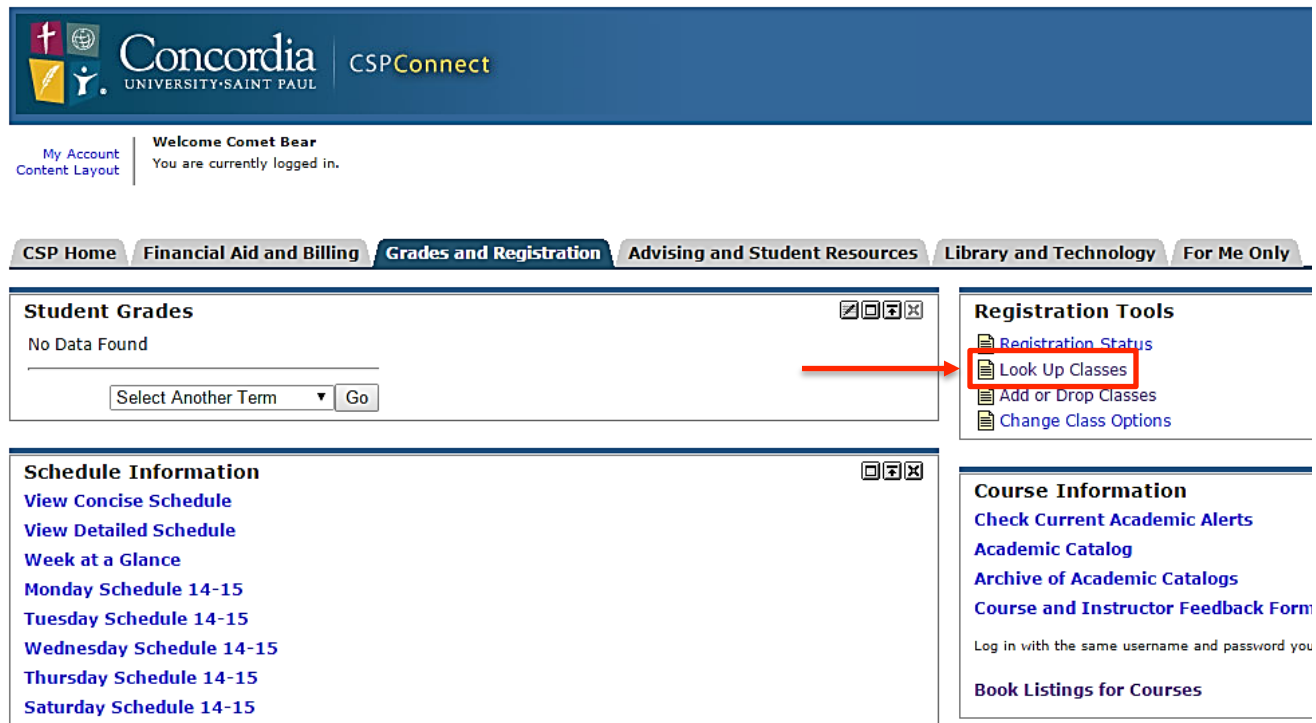


Course Look-up



- 1) In your CSPConnect account, click on **Look Up Classes**, under the Grades and Registration tab.



The screenshot displays the CSPConnect user interface. At the top, the Concordia University Saint Paul logo and 'CSPConnect' are visible. Below the header, a navigation bar includes tabs for 'CSP Home', 'Financial Aid and Billing', 'Grades and Registration', 'Advising and Student Resources', 'Library and Technology', and 'For Me Only'. The 'Grades and Registration' tab is active. The main content area is divided into several sections: 'Student Grades' (showing 'No Data Found'), 'Registration Tools', 'Schedule Information', and 'Course Information'. In the 'Registration Tools' section, the 'Look Up Classes' link is highlighted with a red box and a red arrow pointing to it. Other links in this section include 'Registration Status', 'Add or Drop Classes', and 'Change Class Options'. The 'Schedule Information' section lists various schedule views, and the 'Course Information' section includes links for academic alerts, catalogs, and feedback forms.

Responsive. Relevant. Real.

2) Choose, Advanced Search

To search for classes you must select at least one subject. Select **Cours**
Course Search will display the catalog titles for courses offered in the s
 Use the **Advanced Search** button for best results when searching for cl
 part of term.

Subject:

- Accounting
- Art
- Biology
- Business
- Business Administration
- Chemistry
- Child Development
- Christian Ministry
- Communication Studies
- Computer Science

Course Search **Advanced Search** ←

3) Choose the subject, schedule type and any other search parameters you choose to use. Click the Section Search button.

- Information Technology Mgt
- Kinesiology**
- Law
- Leadership & Management
- Liberal Arts Studies

←

Course Number:

Title:

Schedule Type:

- All
- Cohort Blended Delivery
- Cohort Face-to-Face Delivery
- Cohort On-Line Delivery**

←

Credit Range: hours to hours

Course Level:

- All
- Graduate
- Undeclared
- Undergraduate

Part of Term:
 Non-date based courses only

- All
- Cohort First Half Term
- Cohort Second Half Term
- SCS First Half Term

Instructor:

- All
- Abel, Colleen R.
- Adams, Alexander
- Akinde Fakuajo, Oluwatoyin

Attribute Type:

- All
- Cohort Gen Ed Theology
- Cohort Gen Ed-Communications
- Cohort Gen Ed-Fine Arts

Start Time: Hour Minute am/pm

End Time: Hour Minute am/pm

Days: Mon Tue Wed Thur Fri Sat

→ **Section Search** Reset

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- 4) Click the selection box in front of the correct course number and click, Add to Worksheet.

[Personal Information](#)
[Student](#)
[Financial Aid](#)
[Faculty Services](#)
[Employee](#)

Search [RETURN TO MENU](#)

Look-Up Classes for

Select the box in front of the CRN (C identifies a closed class) and choose Register or Add to Worksheet.

Sections Found

Kinesiology

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL	Cap
<input checked="" type="checkbox"/>	21154	KHS	400	202	M	4.000	Health Psychology	T	07:00 pm-08:00 pm	24	6	18	5	
<input type="checkbox"/>	21155	KHS	400	203	M	4.000	Health Psychology	T	08:00 pm-09:00 pm	24	2	22	5	

- 5) Complete the registration process, as previously described.
- 6) If your first course is a general education course or elective, please contact your Academic Advisor to obtain your course number.