

Computer & Technology Skills



For participation in blended, and online courses, it is recommended that you be able to perform the following operations on your computer. While this list is not all-inclusive, competency in the following technology skills will enhance your ability to participate and succeed in your program.

- Operate a web browser
- Navigate computer file systems
- Access your CSP Google Email account
- Perform online searches using a web search engine
- Bookmarking sites
- Use a word processor to create, save, and print documents
- Use simple spreadsheets
- Use simple presentation software
- Use online library catalogs
- Navigate the Blackboard environment
- Post to the discussion board in Blackboard
- Submit assignments through Blackboard
- Complete online quizzes or tests in Blackboard
- Take initiative for self-directed learning regarding new technologies