



Concordia ID Information Form

Instructions

This form is used by the Human Resources Department at Concordia University to create records for issuance of a Concordia ID for non-employee associates. Information collected will be protected using the same rules as applicable to regular Concordia employees. New non-employee associates working at CSP, please fill in completely.

Non-Employee Associate Information

Legal Name (first, middle, last :	
Street Address:	
City, State, Zip:	
Telephone and Email:	
Social Security Number (HR WILL OBTAIN SS #) and Birth Date	
Company Name:	
Position Title:	
Supervisor Name:	
L Number:	
Barcode:	

Signatures

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Concordia Employee Supervisor/Sponsor

Date

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HR Representative Signature

Date Entered into Banner