

Faculty Bulletin

Volume 16, Issue 1 – July 2015

Concordia University, Saint Paul

The Faculty Bulletin can be accessed directly from the Academic Affairs web page: http://concordia.csp.edu/academicaffairs/Faculty_bulletin/index.html. You may also access it by going to the Faculty/Staff Portal and clicking on “Academic Affairs”, and then clicking on “Faculty Bulletin”. The bulletin emphasizes faculty policy and business issues, upcoming events, professional development opportunities, and deadlines. News items for faculty and the rest of the Concordia community are publicized on the CSP portal and web site. Articles for publication in the Faculty Bulletin must be submitted via email to haeg@csp.edu at least 5 working days prior to publication. The submission deadline for articles in the next issue is **Friday, July 24, 2015**.

Dear Colleagues,

Thank you all for your warm welcome upon my return to CSP. I am delighted and honored to serve with you as we fulfill our mission to prepare students for lives of dedicated service. You embody CSP’s mission daily through your interactions with students, each other and Concordia’s various communities as well as in the curricular choices you make. I look forward to supporting you as you continue your excellent service to the students God has sent to us.

Prayer, Perspective and Peace

Although our classes continue year round and preparations for the opening of the academic year are underway, hopefully you will all find quiet time for reflection, a time to “Be still and know that I am God” (Psalm 46:10). Luke 5:15-16 provides us with an example of seeking solitude after facing demands and pressures. Jesus had healed a leper and although he cautioned him not to tell,

Yet the news about him spread all the more, so that crowds of people came to hear him and to be healed of their sicknesses. ¹⁶ But Jesus often withdrew to lonely places and prayed.

Communicating frequently with God provided Jesus the needed strength to carry out his demanding work. Our quiet encounters with God also provide support and can be life changing as we seek to follow his agenda and will. Reflection provides new perspectives for us on our purpose and reminds us how privileged we are to serve in our positions. More positive relationships result when we let go of resentments and live as God intended.

How good and pleasant it is when God’s people live together in unity! (Psalm 133:1)

We can experience the peace of God because Christ’s death made peace with God for us.

Let the peace of Christ rule in your hearts, since as members of one body you were called to peace. And be thankful. (Colossians 3:15)

Marilyn Reineck, VPAA

Theme for the 2015 - 2016 Academic Year

“We are God’s Workmanship”

For we are his workmanship, created in Christ Jesus for good works, which God prepared beforehand, that we should walk in them. Ephesians 2:10 (ESV)

2015 - 2016 Book of the Year

Half the Sky

Turning Oppression Into Opportunity For Women Worldwide

by Nicholas D. Kristof and Sheryl WuDunn

Chapel Schedule

Summer Schedule

Tuesday and Thursday 11:30 am

Saint John’s Bible Heritage Program Volume on Campus Through July

The 2014/15 academic year at Concordia University is featuring a year-long educational emphasis related to the *Saint John’s Bible Heritage Program*. The program is described as “*an international initiative for individuals and institutions to explore the artistic and spiritual beauty of The Saint John’s Bible. Through its primary offering, the Heritage Edition, communities around the world can use this gift of sacred art to ignite their spiritual imaginations for generations to come.*”

The Saint John’s Bible is the first hand-lettered, artistically illuminated version of the Bible produced in the last 500 years. In 1998, Saint John’s Abbey and University commissioned renowned calligrapher and illuminator Donald Jackson to serve as artist and artistic director to produce the seven-volume *Saint John’s Bible*. Through the *SJB Heritage Program*, two of the seven volumes of this extraordinary work of faith, art, and culture will be displayed on campus from **August 2014 through July 2015**.

Calendar of Events

June 27– July 5, Sat- Sun
July 3, Friday
July 6 – August 21, Mon – Fri

Holiday week, no classes
Independence Day Holiday – Offices closed
Summer Session #2 (7 weeks)

August 12, Wednesday

Fall Faculty Workshop Series: Roundtable Session 1
Engaging International Students

Monday, August 17
Tuesday, August 18
Wednesday, August 19
Thursday, August 20
August 20-August 23, Thurs-Sun
August 24, Monday
August 28, Friday

President's Address and Faculty Workshop
College, Department and Committee Meetings
New Faculty Orientation (Full-Time and Adjunct)
New Faculty Orientation (Full-time)
Move in days/Welcome Weekend
Classes begin for all traditional undergraduate students
Last day to add a full semester course
Last day to add or drop a first half semester course
without record

Blackboard's Summer Upgrades

The summer server upgrade will offer additional resources to our learning management system. This enhancement, along with the planned software upgrade will provide a more robust online learning experience for the upcoming fall semester and into the future as we prepare for strategic academic growth.

The new system improves video integration, grading features, calendar options, plagiarism detection, portfolios and data management. Together with the added features and technical resources, overall performance and efficiency will be improved. The timeline for this project is scheduled to take place during our technology break week (June 27th - July 5th). After the upgrade is completed, new classes will be created and instructors will be added to their upcoming courses so they can explore and take advantage of the new features.

We anticipate limited downtime during peak hours of usage, however the transition will require several reboots that will make all services temporarily unavailable.

If you have additional questions about the improvements feel free to contact the LMS team at lms@csp.edu.

Hmong Culture and Language Program

"Building Cultural Bridges Camp" Celebrates 12 Years

Summer 2015, Concordia University, St. Paul, Hmong Culture and Language Program hosts its 12th annual summer day camp program, for K-12 students this year titled "Building Cultural Bridges." This camp, July 27-August 7, 2015, 9:00 a.m. to 3:00 p.m., is located on the Concordia University, St. Paul campus. More than 20 language groups attend this camp which involves the study of literacy, science, nutrition, languages, especially, Hmong and Spanish, craft making, guitar playing, dance, writing, cultural activities, gardening, tennis and other sports, and more.

This year the program is also teaching Minneapolis Public School ESL teachers about strategies for teaching Hmong students. This will be an exciting learning opportunity for Hmong Culture and Language Program instructors in partnership with the school district staff.

Revised 2015 Course Syllabus Template Available on CSP Connect

The Course Syllabus Template, located at http://info.csp.edu/globalassets/academic-resources/academic-affairs/resources/syllabus_template_may_2015.doc under the *Faculty Resources Tab* on CSP Connect, has been updated to include a section on Sexual Misconduct. Please make sure to include the additional language as section XXI in your course syllabi.

I.T. Department Warning: Beware of Phishing SPAM E-mails

Concordia has experienced an increase in bogus but official-looking e-mails asking users for their CSP username and password. The Information & Technology department has been working as quickly as possible with web sites found in these bogus e-mails to remove the malicious links. However, this process still allows for a potential security breach if someone falls victim to the scam. You should **never** tell anyone your username and **password**. As a resource, Google has a checklist they recommend to those whose account has been recently compromised. As a way to mitigate these type of security breaches the Concordia Information & Technology Department encourages all CSP users to use this checklist as resource regardless if your account has been compromised in the past. **Email Security Checklist:**
<https://support.google.com/mail/checklist/2986618?hl=en&rd=1>

August Events

Fall Faculty Workshop Series Begins Wednesday, August 12

Engaging International Students: Faculty Roundtable: Session 1

Date: August 12

Time: 10:30-11:25 am

Location: LTC 213

THE INTERCULTURAL CLASSROOM

The intercultural classroom offers rewards that far outweigh challenges. Come discuss and learn useful tips for engaging the intercultural classroom.

Faculty Workshop Schedule: Monday, August 17, 2015

Notes: Coffee will be available in the Buetow Lobby from 8:00 – 8:30 am and lunch will be provided. Bring your CSP ID card to receive the August 2016 expiration sticker.

8:00-9:00 am Coffee in the lobby of the Buetow Music Auditorium

8:30 am Chapel: *We are God's Workmanship* from Ephesians 2:10 (*Buetow Auditorium*)

9:00 am Report of Financial Matters – Dr. Michael Dorner
Report of University Operations – Dr. Eric LaMott

Presidential Address – President Ries

Discussion led by President Ries and Dr. Chatman

- Noon Faculty Luncheon (*provided in the Buenger Education Center – BEC*)
Introduction to the 2015-2016 Book of the Year by Dr. David Woodard
Half the Sky: Turning Oppression into Opportunity for Women Worldwide
by Nicholas D. Kristof and Sheryl WuDunn
- 1:00 pm Dr. Marilyn Reineck
- 1:30 pm Accreditation Roadmap by Dr. Marilyn Reineck and Dr. Miriam Luebke
- 2:00-3:15 pm Breakout Sessions
Faculty will break into small groups and brainstorm evidence for accreditation criteria.
- 3:15-3:45 pm Breakout Session Reports
- 4:00-6:30 pm Reception featuring music, appetizers, and “beverages” in the *Black Box Theatre*

College, Department & Committee Meetings: Tuesday, August 18, 2015

Tuesday, August 18 has been reserved for college, department and committee meetings. In order to allow faculty to attend all pertinent meetings, the following timeframe is proposed:

- 9:00 – 10:30 am College Meetings
10:45 – noon Department Meetings
1:00 – 4:00 pm Committee Meetings

Deans, department chairs and committee chairs: please reserve space, and communicate the time and location of your meeting to the appropriate faculty members.

Orientation for New Fulltime and Adjunct Faculty – August 19 and 20

Orientation for both new fulltime and new adjunct faculty will be held on *Wednesday, August 19* from **8:30 am to 2:30 pm in LTC 214/215**. Wednesday will begin with a continental breakfast followed by sessions focused on the mission of the university, procedures that all faculty need to know, and technology matters (Blackboard and eLumen). Department chairs and program coordinators will meet with their new fulltime and adjunct faculty over lunch.

New fulltime faculty will also meet in the Concordia Conference Room at **9:00 am on Thursday, August 20** for a morning session that will conclude with lunch at a nearby restaurant.



- See the full Welcome Weekend schedule at:

<http://www.csp.edu/admission/undergraduate/concordiaconnections/welcome-weekend/full-schedule/#sthash.fWHhRgMk.dpuf>

FACULTY SCHOLARSHIP AND SERVICE

Dr. Sally Baas presented this month at the XII Congresso Nacional De Psicologia Escolar E Educational: 37th International School Psychological Conference in Sao Paulo, Brazil. Her topics were "Building Inner Wealth in Children: The Nurtured Heard Approach for Challenging Behaviors" and "Sharing School Psychological Practices Across Cultures and Continents."

Professor **Phyl Burger** co-authored an article (2015) titled Fetal Alcohol Syndrome Disorder in Confinement Settings: A Review for Correctional Professionals. *Journal of Law Enforcement* Vol 4 No 4. Professor Burger also co-authored (2015) Problem Gambling: A Beginner's Guide for Clinical and Forensic Professionals. *Behavioral Health* ISSN: 2331-7582

Dr. Bruce Corrie, Associate Vice President for University Relations and International Programs, released a comprehensive study May 29 that provides estimates of the economic potential of African immigrants in Minnesota with a particular focus on the Twin Cities metro area and around major transit corridors. The study was funded by the McKnight Foundation.

Professor Corrie provided insights about his study in an interview in the May 25, 2015 Minneapolis/St. Paul Business Journal. [Read the entire article here.](#) He also discussed his study on the May 29th installment of the TPT show *Almanac*. [Watch the interview here.](#)

A travel article by associate professor of English and journalism **Eric Dregni** was published in the Minneapolis Star Tribune (May 30) titled "What to do in Milan, beyond the World Expo." [Read the entire article here.](#)

John DuFresne, Term Professor of Art and Design, visited with the faculty and staff of the Rochester Institute of Technology's Archive Collections in Rochester, NY. He was granted full research access to The Cary Design Archive, The Vignelli Collection, and The Cary Collection where he explored and documented the work of the mid-century modernist designer Lester Beall. John and Minneapolis designer/collector Michael Skjei are collecting information, images, and sources for a planned 2016 exhibition featuring Beall's influential work. The show will build on the success of last year's Tokyo Type Directors Club events and continue to establish and brand

the “Concordia Leaders of Design” series of significant graphic design exhibitions and presentations. The research trip to R.I.T., The Vignelli Center for Design Studies, and The Museum of the City of New York was made possible through a highly appreciated faculty development grant.

Dr. Eric LaMott, Senior Vice President and Chief Operating Officer, accepted invitations to present at several conferences this year. Dr. LaMott’s presentations include:

LaMott, E. E. (2015, June, 16). Enrollment Management, Retention and Financial Aid. 2015-16 Thrivent Fellows Program Opening Leadership Retreat, Heartwood Conference Center, WI. Invited Presentation to Thrivent Fellows.

LaMott, E. E., Hundrieser, J., Spinelli Jr., S., & Beyer, R.A. (April 14, 2015). The Board’s Role in Enrollment and Retention. Invited presentation at the Association of Governing Boards of Universities and Colleges. Phoenix, AZ.

LaMott, E. E., & Zipper, T. (April, 13, 2015). Finding Your Niche in The Crowded Online Market. Invited presentation at the Association of Governing Boards of Universities and Colleges. Phoenix, AZ.

LaMott, E.E., Lawlor, J. (2015, February, 9). Effective Marketing and Enrollment Management. Requested presentation for Western Association of College and University Business Officers (WACUBO) Future Leader Forum Conference Las Vegas, NV.

LaMott, E. E. (2015, February, 8). Future Leader’s Forum Career Roundtable. Requested presentation for Western Association of College and University Business Officers (WACUBO) Future Leader Forum Conference Las Vegas, NV.

Dr. David Mennicke was selected to be one of eight international participants in the choral conducting workshop at the Yale International Choral Festival June 16-21. He is also singing in the professional chorus of the Minnesota Beethoven Festival in Winona, MN, under the direction of Dale Warland on July 5-12, and leading a choral workshop for J.W. Pepper Music Company in Eden Prairie on July 23. Dr. Mennicke is a tenor sectional leader and soloist in the Minnesota Orchestra/Minnesota Chorale performance of Puccini’s *Madame Butterfly* August 1 at Orchestra Hall.

Dr. Peter Rundquist collaborated on a research article titled, “*Shoulder Kinematics and Function in Breast Cancer Survivors with Unilateral Lymphedema: An Observational Study*” that was recently published in *Rehabilitation Oncology*. [Read the entire study here.](#)

Mark Your Calendars

Fall Faculty Workshop Series: Engaging International Students

Faculty Roundtable: Session 1

Date: August 12

Time: 10:30-11:25 am

Location: LTC 213

THE INTERCULTURAL CLASSROOM

The intercultural classroom offers rewards that far outweigh challenges. Come discuss and learn useful tips for engaging the intercultural classroom.

Faculty Roundtable: Session 2

Date: October 21

Time: 10:30-11:25 am

Location: LTC 214

CONFRONTING WITH PLAGIARISM

Explaining plagiarism and addressing it in the classroom can be challenging. At this session we will discuss ways to best address this topic, and share resources available to students who continuously struggle with understanding plagiarism.

Faculty Roundtable: Session 3

Date: December 2

Time: 10:30-11:25 am

Location: LTC 214

GRADE NEGOTIATIONS

Discussion at this session will center on grade negotiations. Come prepared to engage with your colleagues and discuss tried and true practices to address this challenge. ISS staff will facilitate and provide updates on best practices and other helpful information i.e. current trends, and ideas on protocol to decrease frequencies of negotiations.

Emeriti Faculty Jim Seemann will receive the

Diakonia en Christo Award at Chapel on Monday, October 5 at 10:30 am

Jim Seemann is this year's recipient of the *Diakonia en Christo* Award (Service in Christ Award) given by the Lutheran Deaconess Association (Valparaiso, IN) for his decades of volunteer work in prison ministry. Through this award the Lutheran Deaconess Association (LDA) seeks to thank God for the varieties of diaconal service by celebrating the lives and ministries of Lutheran lay people who in following Christ reach out in care and compassion to the hurting world. A presentation of the award by the LDA will take place during chapel on Monday, October 5, 2015 at 10:30 am.

Fourth Annual Reformation Heritage Lecture: November 12, 2015 at 7:00 pm

Dr. Mary Jane Haemig, professor of church history at Luther Seminary (St. Paul, MN) will present the Reformation Heritage Lecture this fall to the CSP community. Dr. Haemig has been on the faculty at Luther Seminary since 1999 and is a specialist in Reformation studies, particularly the study of the Lutheran Reformation. Her interests include preaching, catechesis, and prayer in that period. The topic for her lecture is Luther and prayer. Watch for later announcement that will include the location.

New Faculty May Borrow Academic Attire For University Events

The Office for Academic Affairs has limited items of Academic Attire/Regalia available for loan to new faculty. Anyone who would like to borrow attire for the upcoming academic year should send a completed *Academic Attire Loan Form* to Kathy Haeg in the Office for Academic Affairs at haeg@csp.edu. *The form is located on the last page of this faculty bulletin.*

LIBRARY HOURS

SUMMER HOURS

Monday – Thursday	9:00 am – 6:30 pm
Friday	9:00 am – 3:00 pm
Saturday	10:00 am – 2:00 pm
Sunday	Closed

REFERENCE DESK HOURS

Monday – Thursday (on call)	10:00 am – 6:30 pm
Friday (on call)	10:00 am – 3:00 pm
Saturday	by appointment, chat
Sunday	Closed

IT Help Desk Hours

Summer Hours 2015

Monday – Thursday	9 am – 5 pm
Friday	9 am – 3 pm
Saturday	Closed
Sunday	Closed

Audiovisual Problems or Issues

Any audiovisual problems or issues in classrooms or meeting rooms should be reported immediately to Chad Horrmann at horrmann@csp.edu or (651) 245-2970 (cell).

**ACADEMIC ATTIRE LOAN FORM
DEADLINE – Monday, August 10, 2015**

YOU MUST COMPLETE ALL HIGHLIGHTED SECTIONS OF THIS FORM IF YOU PLAN TO BORROW ATTIRE.

HIGHEST DEGREE EARNED: Bachelor: ___ Master: ___ PhD: ___ Other: ___

EXACT WORDING OF HIGHEST DEGREE EARNED:

SCHOOL NAME AND LOCATION FROM WHERE YOU RECEIVED HIGHEST DEGREE:

School Name: _____

City: _____ **State:** _____

I will need to borrow the following academic attire:

Please place X below in the appropriate column(s):

	Bachelor Unit (gown, cap and tassel)
	Master Unit and hood (gown, hood, cap and tassel)
	Doctor Unit and hood (gown, hood, cap and tassel)
	Bachelor Gown only
	Master Gown only
	Doctor Gown only
	Master hood only
	Doctor hood only
	Cap (CAPS ARE ONE SIZE FITS ALL- UNLESS REQUESTED DIFFERENTLY)
	Tassel

Please **ALSO COMPLETE** THE FOLLOWING IF YOU NEED TO BORROW ATTIRE

HEIGHT: Feet/Inches _____

Please contact Kathy Haeg at haeg@csp.edu to arrange a day and time to pick-up your attire. Attire should be picked by before Wednesday, August 19.