

Reinforcing Information Literacy in Your Classes

Based on the following:

Concordia University Faculty and Librarians. (2005, August). *Faculty retreat information literacy brainstorming sessions*. St. Paul, MN: Concordia University.

Heller-Ross, H. (2003). *The Plattsburgh tip sheet: Reinforcing information and technology literacy in general education courses*. Retrieved August

20, 2004, from Reinforcing Information and Technology Literacy in General Education Courses: <http://faculty.plattsburgh.edu/holly.hellerross/InfoTechLithandout.doc>

If you currently require students to:	Consider requiring them to:	You'll reinforce the following information literacy skills:	Don't forget these support services:
1. Attend lectures	<ul style="list-style-type: none"> ° Transfer notes into word-processed documents three times a semester ° Create a concept map of the main lecture ideas using computer programs 	<ul style="list-style-type: none"> -Prepare for Research -Evaluate and Process Information -Incorporate Information Technology 	<p>Library: Reference services</p> <ul style="list-style-type: none"> -Research guides by subject, developed by a librarian upon request -Research guides for classes, developed by a librarian upon request <p>Reference librarian assistance (in locating resources and providing tutorials)</p> <p>Information Literacy Classes:</p> <ul style="list-style-type: none"> -Assignment-specific classes, subject-specific classes, other classes <p>I.T. Department/Help Desk</p>
2. Read a textbook, journal article, or other course reading	<ul style="list-style-type: none"> ° Use Concordia's (electronic) class reserves ° Use netLibrary, our database of ebooks ° Email a summary of the readings to the instructor or a classmate ° Use WebCT or a class blog to post a summary of the readings, using appropriate citation methods ° Follow current literature in a particular field ° Find other forms of information about a topic (e.g. primary resources) ° Question sources 	<ul style="list-style-type: none"> -Prepare for Research -Generate Search Strategy and Access Resources -Evaluate and Process Information -Incorporate Information Technology -Practice Legal and Ethical Use of Information 	<p>Library: Reference services</p> <ul style="list-style-type: none"> -Research guides by subject, developed by a librarian upon request -Research guides for classes, developed by a librarian upon request <p>Reference librarian assistance (in locating resources and providing tutorials)</p> <p>Information Literacy Classes:</p> <ul style="list-style-type: none"> -Assignment-specific classes, subject-specific classes, other classes <p>I.T. Department/Help Desk</p>

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3. Participate in class discussions	<ul style="list-style-type: none"> ◦ Use a class electronic list ◦ Post a response to a class website/blog ◦ Locate and cite an outside source as evidence in their response ◦ Use WebCT ◦ Use an eFolio ◦ Respond to a theorist or critic in the field ◦ Build a template for evaluating websites ◦ Develop solutions to an organization's real-life/hypothetical dilemma using the studied theory/criticism 	<ul style="list-style-type: none"> -Prepare for Research -Generate Search Strategy and Access Resources -Evaluate and Process Information -Transfer and Apply Learning -Incorporate Information Technology -Practice Legal and Ethical Use of Information 	<p>Library: Reference services -Research guides by subject, developed by a librarian upon request -Research guides for classes, developed by a librarian upon request</p> <p>Reference librarian assistance (in locating resources and providing tutorials)</p> <p>Information Literacy Classes: -Assignment-specific classes, subject-specific classes, other classes</p> <p>I.T. Department/Help Desk</p>
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4. Take quizzes or exams	<ul style="list-style-type: none"> ◦ Use email, WebCT, or a blog for small group study ◦ Use an online tutorial or class website for studying ◦ Answer quiz questions that require information research ◦ Take a test online ◦ Compare/contrast viewpoints/treatments of a particular subject 	<ul style="list-style-type: none"> -Prepare for Research -Generate Search Strategy and Access Resources -Evaluate and Process Information -Transfer and Apply Learning -Incorporate Information Technology -Practice Legal and Ethical Use of Information 	<p>Library: Reference services -Research guides by subject, developed by a librarian upon request -Research guides for classes, developed by a librarian upon request</p> <p>Reference librarian assistance (in locating resources and providing tutorials)</p> <p>Information Literacy Classes: -Assignment-specific classes, subject-specific classes, other classes</p> <p>I.T. Department/Help Desk</p>

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5. Write response or research papers	<ul style="list-style-type: none"> ◦ Use the University of Minnesota's Assignment Calculator ◦ Submit a working thesis and bibliography early in the process ◦ Include a variety of sources as evidence of research ◦ Conduct case studies ◦ Compare/contrast aspects of the field (e.g. business strategies, art over time, art geographically, etc.) ◦ Conduct interviews with local people working in the field ◦ Include source evaluation in the paper's text ◦ Use eFolios to display work ◦ Submit first and final drafts of papers in the following ways: email attachments, in print (on paper) with an abstract emailed, on CD, or as part of an eFolio ◦ Analyze annual reports or portfolios ◦ Define the variables involved in a search strategy ◦ Compare personal experience with studied 	<ul style="list-style-type: none"> -Prepare for Research -Generate Search Strategy and Access Resources -Evaluate and Process Information -Transfer and Apply Learning -Incorporate Information Technology -Practice Legal and Ethical Use of Information 	<p>Library handouts/web pages:</p> <ul style="list-style-type: none"> -Criteria for evaluation of sources -Citation and documentation <p>Library: Reference services</p> <ul style="list-style-type: none"> -Research guides by subject, developed by a librarian upon request -Research guides for classes, developed by a librarian upon request <p>Reference librarian assistance (in locating resources and providing tutorials)</p> <p>Information Literacy Classes:</p> <ul style="list-style-type: none"> -Assignment-specific classes, subject-specific classes, other classes <p>I.T. Department/Help Desk</p>

	<p>method/style/theory</p> <ul style="list-style-type: none"> ◦ Find examples of a studied topic in contemporary culture ◦ Analyze trends ◦ Research practical application of a theory ◦ Find examples of ethical/copyright concerns in coverage of current events ◦ Create an annotated bibliography of sources using proper citation style ◦ Categorize sources and rank by credibility ◦ Develop a timeline and discuss relationships between events 		
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6. Give a presentation	<ul style="list-style-type: none"> ◦ Locate and evaluate information sources for a presentation ◦ Provide background reading for the intended audience a week before the presentation ◦ Illustrate presentations with digital images ◦ Create web pages as a method of presentation ◦ Use presentation software such as Microsoft PowerPoint 	<ul style="list-style-type: none"> -Prepare for Research -Generate Search Strategy and Access Resources -Evaluate and Process Information -Transfer and Apply Learning -Incorporate Information Technology -Practice Legal and Ethical Use of Information 	<p>Library: Reference services</p> <ul style="list-style-type: none"> -Research guides by subject, developed by a librarian upon request -Research guides for classes, developed by a librarian upon request <p>Reference librarian assistance (in locating resources and providing tutorials)</p> <p>Information Literacy Classes:</p> <ul style="list-style-type: none"> -Assignment-specific classes, subject-specific classes, other classes

	<ul style="list-style-type: none">° Model a situation relevant to the discipline being studied° Visit an organization related to a particular topic° Develop a creative way to help the class learn about citation methods° Critique for the class an example of the topic being studied according to recognized parameters		I.T. Department/Help Desk
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*** Also consider the computer/technology class offerings available through the [Department of Continuing Education](#). ***